

Title: GSC Faculty Research Grants for AY2011-2012

Amount of Funding: A maximum of \$5,000 per grant with a maximum of four grants per year.

Application Deadline: December 1, 2011

Purpose

To support the research projects of Global Studies Center (GSC) faculty affiliates working on trans-regional and/or comparative and interdisciplinary approaches to GSC themes.

Eligibility

Full-time and part-time tenure-stream, tenured and non-tenure-stream faculty (including lecturers and contract faculty) who are Global Studies affiliated faculty are eligible (please see the Global Studies Affiliated Faculty list at <http://www.ucis.pitt.edu/global/affiliates.html>). If you are not listed and your research and teaching foci relate at least 25 percent to the GSC's themes and use a trans-regional, comparative or interdisciplinary approach to critical global issues within the areas of the economy, health, security and society, please contact Dr. Thomas Allen (tfa3@pitt.edu) to request a GSC affiliated faculty form. The affiliated faculty form must be submitted and a letter of acceptance received prior to submission of the application for funding.

Funding Priorities

- Start-up research projects requiring seed funding that show promise of attracting support.
- Completion of an ongoing research effort (which could include costs of preparing manuscripts for publication, but not actual costs of publication).
- National or international research conferences or workshops on an international trans-regional topic for which a Pitt faculty member is a principal organizer (partial support only).
- Field research.

Allowable expenses

- Airline tickets for international travel outside the US are allowed. (Note that funds will only be approved when a 30-day notice prior to international travel is provided to the GSC.) If the airfare is part of your budget, include a fare quote from a travel agent or travel website.
- Food, lodging and incidental expenses will be reimbursed (actual expenses with receipts) to a maximum equal to the US Department of State per diem rate. (See <http://www.pts.pitt.edu/Travel/common/perdiem.html>)
- Copy and duplication costs.
- Visa expenses.
- Registration fees for workshops or conferences.
- Data collection/analysis including laboratory analysis, computer time and informant's fees.

Non-Allowable expenses

- Costs of publication.
- Attendance at professional meetings or conference.
- Purchase of major equipment (e.g. cameras, computers or any equipment costing more than \$500).
- Salary supplements or summer salaries.

Application Procedures

- Complete a GSC Faculty Grant application form and check off the appropriate grant option. Refer to GSC Research Grant guidelines when completing the grant application.
- Complete a two-page project description that includes: **1)** statement of purpose, **2)** sources to be examined, **3)** methodologies, **4)** expected outcomes, **5)** project's relation to longer term efforts, and **6)** how the experience will impact curriculum design and delivery. The project description should not exceed two pages, single spaced (excluding attachments) and font size should not be less than 11 points. Project descriptions exceeding these limits will NOT be reviewed. Attachments may include IRB documentation, airfare quotes, examples of questionnaires, list of field contacts, etc.
- Provide your current updated CV.
- The original and three complete copies of the application (a total of four complete copies) should be sent to Dr. Thomas Allen, Associate Director, Global Studies Center, 4106 Posvar Hall.

Responsibility of Grantee

- All research involving interventions or interactions with individuals or the collection of identifiable private information concerning living individuals requires prospective Institutional Review Board (IRB) approval. Grantees are responsible for obtaining IRB approval when required, and must provide documentation of IRB approval before a grant can be awarded. For further information, check the IRB web site at www.irb.pitt.edu.
- Grantees are required to submit a final report (two to four pages) explaining the use of the funds and the outcomes of the supported activity no later than one month after the activity is completed. Failure to submit a final report will result in disqualification from future GSC faculty grant programs. The report should include:
 - 1) a description of how the grants funds were utilized;
 - 2) a travel schedule (if applicable including where you went and the dates spent at each locale);
 - 3) what you accomplished; and
 - 4) how the research results will be utilized.
- The grant recipient must acknowledge the assistance of the GSC, the University Center for International Studies and the University of Pittsburgh in any publication, film or other product resulting from funds supported by your GSC grant.
- Grant recipients are responsible for fully completing University of Pittsburgh Travel and Business ([T&B](#)) report forms and providing all applicable documents including receipts. A copy of the award letter, the completed T&B and all applicable documents must be submitted to the GSC Financial Officer, Ms. Bridget Ridge, within two weeks of the project's completion.
- Preferably, funds should be expended by August 14, 2012. Arrangements for processing the funds awarded must be made with the GSC UCIS financial officer by May 30, 2012.