

## **Maja Konitzer**

As the Global Studies Center's (GSC) Program Manager, Maja Konitzer is responsible for coordinating communications, publicity and promotions, and managing office operations. She collects and manages data, supervises student ambassadors, contributes to grant proposal and report preparation, and coordinates events and programs.

Prior to joining the GSC, Ms. Konitzer acquired extensive experience with international programs at the University of Pittsburgh's Center for Russian and East European Studies (REES) as that Center's Communication Specialist and later Program Manager. She served as the main point of contact for a major Balkans-related grant and worked closely with over 40 annual international visitors from Central/Eastern Europe and Russia. Ms. Konitzer also served as the Registrar and Assistant Academic Dean for the *Semester at Sea Program* visiting Europe, and as Assistant Coordinator for a study abroad course in Estonia, Russia and Ukraine. She has taught ESL (English as a Second Language) at both the K-12 and university levels, and has provided foreign language instruction (Bosnian/Croatian/Serbian) to university-level students using authentic and innovative materials.

Ms. Konitzer has a BA in Professional Writing/Business Management and a minor in Spanish from Carlow University and a MEd with TESOL (Teaching English to Speakers of Other Languages) from the University of Pittsburgh.