



International Agreement Routing Form

This form must be completed prior to the execution of any international inter-institutional agreement, defined by Policy 02-01-05 as any agreement 1) between the University of Pittsburgh and one or more foreign governments and/or universities or other organizations domiciled outside the United States, regarding the use of this University's faculty, student, library, or other research or instructional resources within the United States or 2) that commits the University of Pittsburgh to the deployment of faculty, student, library or other research or instructional resources outside of the United States. Submit this form, completed except for the authorization section below, to the University Center for International Studies (UCIS), 4400 Wesley W. Posvar Hall, at the earliest date possible, in order that UCIS may facilitate preliminary review of this agreement in relation to other international obligations of the University.

NAME AND COUNTRY OF FOREIGN INSTITUTION: \_\_\_\_\_

STATUS:  New  Renewal  Revised Renewal DATE: \_\_\_\_\_

INITIATOR: \_\_\_\_\_

RESPONSIBILITY CENTER: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

UCIS USE ONLY

UCIS confirms that this agreement has passed the preliminary review, is consistent with University policy, and does not conflict with other known agreements. Based on this review, UCIS recommends approval of the agreement.

Signature - Director of UCIS \_\_\_\_\_ Date: \_\_\_\_\_

AUTHORIZATION - (REQUIRED)

Participating Department Chairs:

\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Deans/Directors:

\_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Director, Office of International Services (OIS):

\_\_\_\_\_ Date: \_\_\_\_\_

University Counsel:

\_\_\_\_\_ Date: \_\_\_\_\_

Provost and/or Senior Vice Chancellor for Health Sciences:

\_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

Chancellor:

\_\_\_\_\_ Date: \_\_\_\_\_

**FINAL REPOSITORY:** The fully approved and executed routing form and finalized international agreement must be submitted to UCIS, which will hold the documents on file and maintain a central repository of information regarding the University's international commitments and opportunities.

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## III. PARTIES TO THE AGREEMENT:

Include unit name, Principal Investigator or project contacts, address, phone, fax, e-mail. List as many units as applicable.

### A. University of Pittsburgh

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### B. Participating Domestic Institutions (If any)

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### C. Participating Foreign Institutions

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**SYNOPSIS OF PROJECT (LIMIT 50 WORDS):**

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## IV. TYPE OF AGREEMENT:

(Mark all that apply. If more than one category applies, indicate the approximate weight in %.)

- A.  **Student Study/Research Abroad**  
 Undergraduate  
 Graduate
- B.  **Faculty Study/Research Abroad**
- C.  **Research**  
Specific Type or Topic: \_\_\_\_\_
- D.  **International Development/Training/Technical Assistance**  
Specific Type or Topic: \_\_\_\_\_
- E.  **Library**
- F.  **Framework/General Agreement**
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## V. DURATION OF THE AGREEMENT, TERMINATION, AND CONDITIONS FOR RENEWAL:

A. **Duration** \_\_\_\_\_

If possible: Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

B. **Under what conditions (if any) can the agreement be terminated by one party prior to its ending date?**

C. **Does the agreement expressly provide for a possibility of renewal?**

Yes  No

**If yes, how will the renewal be decided?**

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**VI. ARE UNIVERSITY OF PITTSBURGH FUNDS INVOLVED?**

Yes       No

*(If yes, please complete Section VII below)*

**VII. DETAILS OF UNIVERSITY FUNDS INVOLVED:**

Type	Amount in \$	Source
A. Tuition and Fees		
B. Stipends		
C. Salaries		
D. Clerical Support		
E. Benefits		
Enumerate kinds		
F. Travel		
G. Advising		
H. Facilities		
I. Library		
J. Equipment		
K. Endowment		
L. Other		
TOTAL		