**University of Pittsburgh Renmin University of China**

Asian Studies Center, University Center for International Studies Research Office

**Pittsburgh-Renmin Joint Seed Fund Application**

Please refer to the **Program Announcement** for this initiative before completing an application. It is strongly recommended that colleagues speak to the Funding Manager of their institution in advance of submitting an application. If you have questions about the fund, including budget, please contact Emily Rook-Koepsel, Asian Studies Center at rookkoepsel@pitt.edu, or Xujiao He, Research Program Coordinator at [hexujiao@ruc.edu.cn](mailto:hexujiao@ruc.edu.cn)

Applicants should bear in mind the need to write for a panel comprising of non-specialists in their field.

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| **1.0 Application summary** | | |
| **Principle Applicants** | Pittsburgh: | Renmin: |
| **Contact number** |  |  |
| **Email address** |  |  |
| **Other participants (if relevant)** | Pittsburgh: | Renmin: |
| **Proposal relates to**  *(Tick one or more)* | * Facilitating internationally co-authored publications☐ * Visits to engage with research groups to establish new contacts and explore possibilities for future collaboration ☐ * Preparation of collaborative bids to attract research funding ☐ * Development of new interdisciplinary research program ☐ * Other (please specify) ☐ | |
| **Project title** |  | |
| **Sentence summarising proposal** |  | |
| **Start date (approx.)** |  | |
| **End date (approx.)** | Activity and related accounting for each institution’s funds must be completed within their respective financial years | |

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| **2.0 Description of activity** |
| *Please provide a brief overview of the activity proposed to be undertaken during and as a result of this project.*  *Please specify:*   * *who would be involved;* * *timeframes;* * *background, including any previous visits / communication; and* * *how the proposal supports the strategic priorities of the School, University or research grouping.* |
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| **3.0 Supporting statement** |
| *Please outline the rationale for the activity, addressing the review criteria listed:*   * *potential for generating high quality research outputs, e.g. collaborative research bids and joint publications;* * *appropriateness of proposed participants;* * *potential for enhancing research quality;* * *potential for generating research income; and* * *scope for further development of this partnership / network once the initial funding period has ended.* |
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| **4.0 Anticipated outcomes** |
| *Please describe the anticipated outcomes from the activity. Please be as specific as possible – information in this section will be used to measure the success of the activity if the application is successful. For example, specific journals that may be targeted, external funding opportunities. If more than one external funding opportunity is targeted, please explain how the proposal will be adapted for each funder in order to meet different funder priorities and remits.* |
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| **5.0 Funds requested** | | | | |
| *Please refer to the* ***Program Specification*** *for this initiative which lists costs that Pittsburgh and Renmin will jointly fund.*  *Successful applications will receive 50:50 funding from Pittsburgh and Renmin.*   * *Renmin funds will be awarded around Mid- May and must be spent by 30 November.* * *Pittsburgh Funds will be awarded on July 1 and must be spent within one calendar year.* * *Applications must include how the budget allocation will be split between collaborators and each institution’s respective financial year.* * *Each institution’s funds must be spent in their respective financial year which the activity takes place and cannot be rolled forward into a new financial year.*   **Activities include international travel, domestic travel, labor cost.** | | | | |
| **Approx. date/ month** | **Activity and description** | **Requested funds FY 2019/20 Pittsburgh** | **Requested funds FY 2019/20 Renmin** | **Total amount** |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  | Total funds requested | $ | $ | $ |

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| **6.0 CV of principle applicant** |
| *Principal Applicants to provide a Curriculum Vita of himself or herself to both institutions.* |
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| **7.0 Support from joint Principle Applicant** |
| *Please provide a short statement of support from the joint Principal Applicant from the other institution (e.g. Renmin Principal Applicants to provide with their application a short statement of support from the Pittsburgh Principal Applicant and vice versa)* |
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| **Please submit this form to**  Applications from Pittsburgh: Emily Rook-Koepsel, Asian Studies Center, University Center for International Studies, [rookkoepsel@pitt.edu](mailto:rookkoepsel@pitt.edu),  Applications from Renmin: Xujiao He, Research Program Coordinator  [hexujiao@ruc.edu.cn](mailto:hexujiao@ruc.edu.cn) |