Japan Studies Funding Request

To: The Japan Endowment Fund Strategic Planning & Budget Committee (SPBC)

From:

Department:

Office Address:

Date of Request:

Phone: ( )

Email Address:

Subject/Title of Proposal:

I would like to request funds to be allocated for the above-mentioned proposal in the amount of
$ _____ for the following: (INCLUDE ALL EXPENSES EXPECTED TO BE COVERED)

Note: Allocated funds must be used before the end of the current fiscal year unless carryover is <u>explicitly</u> approved by the Strategic Planning and Budget Committee.

Short Description (attach full proposal with details):

_____ $ _____

_____ $ _____

Other sources of funding **$_____**
(Attach separate sheet if necessary) (Mention Exact Period the Funds are Needed!)

Total Requested: $

Signature of Applicant

ACTION

_____ $_____ _____
Date Approved by SPBC Amount Approved Chair, SPBC

_____ _____
Date Director, Asian Studies Ctr.

_____ _____
Date UCIS Administration

BUDGET CATEGORY: ____ _____ FISCAL YEAR __ _____