



UNIVERSITY OF PITTSBURGH  
**EUROPEAN**  
STUDIES CENTER

## Europe Day Festival

Hosted by the European Studies Center at the University of Pittsburgh

August 25, 2019  
Wesley Posvar Hall

**Return by July 1, 2019 to:**  
European Studies Center  
University of Pittsburgh  
4200 Posvar Hall  
Pittsburgh, PA 15260  
Attention: Iris Matijevic



Phone: (412) 648-8517 Fax: (412) 648-2199 Email: eurofest@pitt.edu

PLEASE READ CAREFULLY AND FILL OUT COMPLETELY.

Note that the schedule for food booths is from 11:00 a.m. to 5:00 p.m.

### Vendor Application – Food Booth

Restaurant name: \_\_\_\_\_

Contact name: \_\_\_\_\_ Contact email: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

#### Registration:

\_\_\_\_\_ I am interested in hosting a food station at the Europe Day Festival and agree to pay a fee of \$150. This fee covers the provision of one 6-foot table and two chairs. If accepted, I agree to enclose a copy of an up-to-date certificate with the Department of Health along with my fee and contract agreement.

#### Please note:

The University of Pittsburgh requires that all food vendors provide a Certificate of Insurance for \$1,000,000 each occurrence, property and product liability, naming the University of Pittsburgh as the insured.

Description of Operations section on the certificate should read: "University of Pittsburgh is an additional insured for commercial general liability and automobile liability for catering services provided." Notice for cancellation should be 30 days). Proof of coverage will be due no later than August 1, 2019

If you cannot provide this certificate you must let the ESC know upon return of this application so that supplemental insurance can be obtained.

**Additional booth space:**

\_\_\_\_\_ I would like one additional 6-foot table and two additional chairs for a fee of \$15.

**Electrical needs:**

\_\_\_\_\_ I will need access to an electrical outlet for an additional \$50 and have outlined my specific requirements below.

Electric usage and requirements:

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**Total Fee: \_\_\_\_\_ . To be paid to the University of Pittsburgh at the time the contract agreement is signed.**

**Menu:**

Sample menu and prices

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Please note: **Food booths are required to use chafing dishes or other heating trays to keep food warm. No microwave ovens or roasting pans are permitted. No exceptions can be made.**

**Cancellations must be submitted in writing and will be considered on an individual basis. Absolutely no refunds will be granted 60- days prior to show date.**

Signature \_\_\_\_\_

Date \_\_\_\_\_